

## **Gritstone Adventure Activities Ltd - Internal Checklist - Covid 19 Safety Procedures.**

**5/6/20**

### **1) Venue Information**

<b>Information Required</b>	<b>Response</b>
Address with postcode: The Adventure Hub, Hope Road, Derbyshire, S330AL	
Name and telephone number of venue contact person: 07812713153	
Is venue large enough for candidates to keep 2-metre separation for theory and practical (all to lie on floor) sessions?	<b>Yes</b>
Will there be hand-washing facilities within the training room?	<b>Yes</b>
Will there be hand-washing facilities available that are shared with other venue users elsewhere in the building?	<b>Yes</b>
Does venue have procedures for use of toilets and refreshment areas? Will be sent to candidates prior to course.	<b>Yes</b>
Does training room have windows that open?	<b>Yes</b>
Will training room be cleaned prior to this course?	<b>Yes</b>
Does the venue have a specific COVID-19 risk assessment or COP document? Will be sent to candidates prior to course.	<b>Yes</b>

### **Pre-course information from course organiser**

<b>Information Required</b>	<b>Response</b>
Anticipated number of candidates	<b>6</b>
Have candidates been selected according to COVID-19 risk? Taking into account risk factors such as, age, underlying medical conditions	<b>Yes</b>
Have candidates been provided with COVID-19 symptom list and self-isolation information.	<b>Yes</b>

### **Course Organiser Covid Mitigation Measures**

<b>Item</b>	<b>Carried out? Yes/No</b>
Learners will be informed prior to the course that they will be prevented from entering training room if they show any signs or symptoms of COVID-19. Including: fever/high temperature, new cough, and loss of taste/smell.	<b>Yes</b>
Learners will be informed prior to the course that they will be prevented from entering training room if they do not consent to pre-course symptom screening	<b>Yes</b>
Learners will be informed prior to the course that they will be prevented from entering training room if they should be self-isolating. Questions will be asked of each individual	<b>Yes</b>

Learners will be informed prior to the course that they will be prevented from completing the training on the day if they develop symptoms during the delivery of any training.	<b>Ye</b>
Learners will be informed prior to the course that they must follow all COVID-19 guidance, e.g. hand-washing advice provided by trainer or risk being asked to leave the course.	<b>Yes</b>
Learners will be informed prior to the course that they will be asked for personal contact details to allow for notification if someone on the course develops symptoms within 2 weeks of attending the first aid training. Track and trace!	<b>Yes</b>
Course organiser/Learner name, signature and date to confirm above responses.	<b>Yes</b>

